



Business Enterprise Program Council
OUTREACH SUBCOMMITTEE MEETING MINUTES

Tuesday, September 25, 2018

1:30 pm – 3:30 pm

Room 4-404 JRTC

James R. Thompson Center

100 W. Randolph Street

Chicago, IL 60601

SUBCOMMITTEE MEMBERS IN ATTENDANCE

Jesse Martinez, Emilia Demenco, Hedy Ratner, Karen Eng, Alex Bautista

SUBCOMMITTEE MEMBERS NOT IN ATTENDANCE

Khari Hunt

CMS STAFF IN ATTENDANCE

Irma Lopez, Ben Jones, Pedro Pineda, Cate Costa, Ngozi Okorafor

**In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the
Freedom of Information Act (5 ILCS 140) the above meetings are open to the public**

BEP Council Outreach Subcommittee



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Via Teleconference Number - 888-494-4032

Access Number - 2587213722

Minutes

I. Welcome

Irma Lopez welcomed all members

II. Call to Order

Irma called Meeting called to order at 1:35p

III. Roll Call

Secretary Costa Roll call conducted; Quorum was met for this meeting

IV. Posted Business

- Approval of July 31, 2018 Outreach Subcommittee Meeting Minutes

Minutes were approved for July 31st.

- Update on Survey Monkey

Irma reported on Survey Monkey and gave an overview to members

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Ben Jones will assist with getting contacts to Irma Lopez

- Update on the setting up of appropriate Speakers for Full Council Meeting

Secretary Costa reported that there are two speakers; one is the comptroller and the second is Department of Corrections.

Ngozi Okorafor reported she can formally send an e-mail to speak about achieving BEP Compliance and the commissary contract and her plan is to include Ben and Cate. She said that a possible 3rd choice is Department of Commerce Economic Opportunity representative, Derrick Champion and included Jesse Martinez.

She mentioned in her report about getting permission from compliance with Department of Commerce and Economic Opportunity.

Ben Jones informed members of his conversation with Derrick Champion; he got the impression that it would be different.

Ben Jones suggested he and Jesse Martinez should meet to further discuss.

Ms. Okorafor reported another event she's working on and ask Mr. Jones if they should collaborate.

Emilia DiMenco suggested all suggestions be included in the minutes to keep a running list of all of them.

- Outreach Update

Irma Lopez spoke about an event she is hosting and prairie state university and how excited she is. Spoke about all the events she attended in the last 2 months.

Working with Pedro Pineda and DoIT with getting online and exhibiting. Creating a logo for BEP certification.

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Emilia DiMenco reported speaking about measuring making a difference i.e. collecting data a people who have been certified.

Irma Lopez stated that it's been difficult, but a recommendation has been created.

Ben Jones, CMS created a strategic plan. He and Secretary Costa created. Looking at numbers, quarterly and annually.

Emilia DiMenco agrees with Ben Jones that his plan is a great idea.

Cate Costa reported a data analyst project. She reported giving them about 100. Member DiMenco suggested to Secretary Costa to ask for less might be an option.

Emilia DiMenco posed a question about pending legislation? Ben Jones responded, "not to his knowledge".

Emilia DiMenco spoke about working with a comprehensive liaison and about paying vendors and how it puts them out of business.

There was no new business to report at this meeting.

V. Define Action Items

- Finalize Survey
- Ngozi Okorafor send a formal invitation to the Department of Corrections. If they are unable to attend in October, extend another invite for next meeting.
- Camelot/Lottery to attend, Comptroller to be prepared to speak to paying vendors.
- Jesse Martinez will work on this internally and communicate with Ben.
- Pending legislation on next BEP council meeting. Irma Lopez will work on draft
- Continue to work on measurement

VI. Suggestions for full BEP Council meeting agenda item(s)

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- CMS and State pending and awarded major contracts
- Emilia DiMenco suggested contracts be pending and awarded

Sheltered Market updates

- Updates on Outreach
- Geographic coverage/Irma
- Next Council Meeting – October 22, 2018
- Next Subcommittee Meeting – November 27, 2018

VII. Public /Vendor Testimony

- None

VIII. Adjournment

- Meeting was adjourned at 2:28p

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